



City and County of Swansea

## Minutes of the **Cabinet**

Multi-Location Meeting - Gloucester Room, Guildhall / MS

Teams

Thursday, 20 July 2023 at 10.00 am

**Present:** Councillor R C Stewart (Chair) Presided

**Councillor(s)**

C Anderson  
H J Gwilliam  
A S Lewis  
A H Stevens

**Councillor(s)**

R Francis-Davies  
D H Hopkins  
A Pugh

**Councillor(s)**

L S Gibbard  
E J King  
R V Smith

**Officer(s)**

Huw Evans  
Martin Nicholls  
Ben Smith  
Debbie Smith  
Ness Young

Head of Democratic Services  
Chief Executive  
Director of Finance / Section 151 Officer  
Deputy Chief Legal Officer  
Interim Director of Corporate Services

**Also present**

Councillor(s): M Durke, T M White

**Apologies for Absence**

Councillor(s): - None.

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### 17. Disclosures of Personal and Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City and County of Swansea, the following interests were declared:

- 1) Councillor R V Smith declared a Personal & Prejudicial Interest in Minute 23 "Local Authority Governor Appointments" and stated that he had dispensation from the Standards Committee to Stay, Speak but Not Vote on matters relating to the Appointment of Local Authority Governors.
- 2) Councillor A S Lewis declared a Personal & Prejudicial Interest in Minute 23 "Local Authority Governor Appointments" and withdrew from the meeting prior to its consideration".
- 3) Councillors R Francis-Davies, A S Lewis & R C Stewart declared a Personal Interest in Minute 28 "Tabernacle Morrison Community Resilience Hub".

**18. Minutes.**

**Resolved** that the Minutes of the meeting(s) listed below be approved and signed as a correct record:

- 1) Cabinet held on 15 June 2023.

**19. Announcements of the Leader of the Council.**

The Leader of Council made no announcements.

**20. Public Question Time.**

No questions were asked.

**21. Councillors' Question Time.**

No questions were asked.

**22. Leadership, Inclusion and Governance: Building Excellence in Swansea Schools. (Report of the Education & Skills Corporate Delivery Committee)**

The Cabinet Member for Education & Learning submitted a report that sought approval of the handbook, policy and strategy developed following the work of the Education & Skills Corporate Delivery Committee in 2022-2023.

**Resolved** that:

- 1) The new Headteacher and Senior Leader Handbook attached in Appendix A of the report be approved.
- 2) A new Swansea Attendance Policy to underpin the work of the attendance objective of the Inclusion Strategy attached in Appendix B of the report be approved.
- 3) A Governing Body Support Strategy and School Governance Development Action Plan to support the recruitment and retention of school governors attached in Appendix C and Appendix D of the report be approved.

**23. Local Authority Governor Appointments.**

The Local Authority Governors Appointment Group submitted a report, which sought approval of the nominations submitted to fill Local Authority (LA) Governor vacancies on School Governing Bodies.

**Resolved** that:

- 1) The following nominations recommended by the Director of Education in conjunction with the Cabinet Member for Education Improvement, Learning & Skills be approved:

|    |                               |                    |
|----|-------------------------------|--------------------|
| 1) | Mayals Primary School         | Dr Felicity Padley |
| 2) | Pentrechwyth Primary School   | Julie Buck         |
| 3) | Pentre'r Graig Primary School | Cllr Andrea Lewis  |
| 4) | Waun Wen Primary School       | Helen Jones        |

**24. Annual Performance Monitoring Report 2022/23.**

The Cabinet Member for Corporate Services & Performance submitted a report that outlined the corporate performance for the end of year 2022/2023.

**Resolved** that:

- 1) The Council's performance achieving the Council's wellbeing objectives in 2022/23 be noted.
- 2) The use of this information be endorsed to inform executive decisions on resource allocation and, where relevant, corrective actions to manage and improve performance and efficiency in delivering national and local priorities.

**25. Revenue Financial Outturn 2022/23.**

The Cabinet Member for Economy, Finance & Strategy submitted a report that detailed the Revenue Financial Outturn for 2022/2023.

**Resolved** that:

- 1) The comments and variations in the report be noted and the proposed reserve transfers detailed in Sections 6.3, 6.4 and 6.5 of the report be approved.

**26. Revenue Outturn 2022/23 – Housing Revenue Account (HRA).**

The Cabinet Member for Economy, Finance & Strategy submitted a report that detailed the City and County of Swansea's HRA outturn compared with the approved revenue budget for 2022/2023.

**Resolved** that:

- 1) The comments and variations in the report be noted and the proposed reserve transfers of £5.169m detailed in Section 2.1 of the report be approved.

**27. Grant Giving Policy and Process.**

The Cabinet Member for Well-being submitted a report that provided a template and guidance for grant giving within Swansea Council.

**Resolved** that:

- 1) The Grant Giving Policy & Procedure be endorsed.

**28. Tabernacle Morriston Community Resilience Hub.**

The Cabinet Member for Investment, Regeneration, Events & Tourism submitted a report that sought to assist the Tabernacle Morriston Congregation Charitable Incorporated Organisation, in a capital scheme for the Grade 1 listed Tabernacle Chapel, Morriston. The building is a Third Sector asset, and the scheme includes renovation & improvements, to widen community / business usage. The Council's role will be purely to manage the capital construction project and associated funding sources.

**Resolved** that:

- 1) The Council be authorised to enter into a Collaboration Agreement with Tabernacle Morriston Congregation Charitable Incorporated Organisation.
- 2) Authority be delegated to the Director of Place and the Chief Legal Officer to finalise the terms of the draft Collaboration Agreement attached at Appendix A in the report and to enter into any relevant documentation to protect the Council's interests.
- 3) The Council be authorised to receive grant monies on behalf of Tabernacle Morriston Congregation Charitable Incorporated Organisation, oversee payment of invoices and assist with grant claims.

**29. Exclusion of the Public.**

Cabinet were requested to exclude the public from the meeting during consideration of the item(s) of business identified in the recommendations to the report(s) on the grounds that it / they involve the likely disclosure of exempt information as set out in the exclusion paragraph of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007 relevant to the items of business set out in the report(s).

Cabinet considered the Public Interest Test in deciding whether to exclude the public from the meeting for the item of business where the Public Interest Test was relevant as set out in the report.

**Resolved** that the public be excluded for the following item(s) of business.

**(Closed Session)**

**30. Councillors' Question Time.**

No questions were asked.

**31. Pre-Decision Scrutiny Feedback - FPR7 Redevelopment of 277-278 Oxford Street -Community Hub Project. (verbal)**

Councillor T M White provided Pre-Decision Scrutiny Feedback.

**32. FPR7 Redevelopment of 277-278 Oxford Street - Community Hub Project. \***

**Call In Procedure - Subject to Pre-Decision Scrutiny:** *This decision is exempt from the Authority's Call In Procedure as "the decision has been subject to Pre-Decision Scrutiny and there is no material change in relevant information / evidence".*

The Cabinet Member for Corporate Services & Performance and the Cabinet Member for Culture, Human Rights & Equalities submitted a report that sought to comply with Financial Procedure Rule 7 to commit and authorise the addition of new schemes to the capital programme.

**Resolved** that the recommendations outlined in the report be approved.

The meeting ended at 11.20 am

**Chair**

| <b>Call In Procedure – Relevant Dates</b>                        |                       |
|--|-----------------------|
| Minutes Published:   | <b>20 July 2023</b>   |
| Call In Period Expires (3 Clear Working Days after Publication): | 23.59 on 25 July 2023 |
| Decision Comes into force:                                       | 26 July 2023          |